

2009

**Hunters Ridge
Group
Outing Packet**



Hunters Ridge Golf Course
2901 Hunters Ridge Road
Marion, IA 52302
(319) 377-3500, huntersgolf@mchsi.com
www.hrgolfcourse.com

Host Beverage Cart & Services, paid by the Event Host (15% gratuity will be added)

Non Alcoholic Beverages Only: _____

Soft Drinks, Beer, Malted Beverages: No Mixed Drinks: _____

All Beverages Included: Wine, Beer, Mixed Drinks, & Soft Drinks: _____

Snack Food Only: Chips, Candy, Ice Cream, Muffins, Nuts, Jerky: _____

Hot Dogs, Brats, Sandwiches and Pizza Slices: _____

Cigars: _____

RESPONSIBILITIES OF GROUP SPONSOR

At least three (3) days prior to the event –

1. A final list of Players, Groups and Cart Assignments must be sent to Hunters Ridge to prepare for a professional prepared event.
2. All participants are made aware of the following policies:
 - a. Time arrival of all participants.
 - b. **Dress code: clothing that is acceptable and proper, (i.e. collared shirts and shoes must be worn at all times)**
 - c. The need for adherence to the Hunters Ridge rules of etiquette and conduct.

FINAL COUNT / GUARANTEE POLICY

A final count of participants must be submitted to Hunters Ridge Golf Course at least 3 days in advance of the event. This guarantee may not be reduced after this time.

Any Food or Beverage where it is donated or purchased by the sponsor group that is brought to Hunters Ridge and not purchased from Hunters Ridge by the group will be charged a Service and Usage fee of \$ 50.00 per 25 players in the outing. All Alcoholic Beverages must be purchased thru Hunters Ridge as per the State of Iowa Liquor Laws.

Catering Fee: Any caterer using the Hunters Ridge facility will be charged a \$3.00 per person.

Deposit and Payment

Full Payment is expected on the day of your event.

If special direct billing arrangements have been made prior to the event, final payment is due within 10- days of the event. At the time that your request to reserve a date a deposit of \$150.00 is required for tee-time outings, \$350.00 for a shotgun start outing, to secure a date and starting time. The amount of your deposit will be credited to your account against the final charges.

HUNTERS RIDGE GOLF OUTING PACKAGE

Monday – Thursday

\$55.00 plus tax per person

- ◆ Advanced Booking Privileges
- ◆ 18 Hole Green Fee
- ◆ 18 Hole Cart Fee
- ◆ Range Balls
- ◆ Personalized Golf Carts
- ◆ Personalized Score Cards
- ◆ \$7.00 Per Player In Gift Certificates

- ◆ Event Scoring
- ◆ Flag Events
- ◆ Use Of Hunters Ridge Scoreboard
- ◆ Use Of The Lodge At Hunters Ridge
- ◆ Registration Table
- ◆ Linens and Skirts
- ◆ Professional Administration

Hunters Ridge Outing Information Sheet

Group or Outing Name: _____

Tax Exempt: _____ Yes _____ No
Federal Tax ID #: _____

Event Date: _____ Day: _____ Time: _____

Contact Person: _____
Address: _____
Email address: _____
Work Phone #: _____
Cell Phone #: _____

Type of Event: Corporate / Group / Association

Tournament Format: Scramble Best Shot Individual Stroke

Starting Format: Shotgun Tee-Times Modified Shotgun
Range Balls Set Up: _____ Other: _____

Package Price: _____ Quoted by: _____

Deposit: _____ Payment: CC- MC/ Visa/ Disc. Check

Includes:	Green Fee	\$ _____	
	Cart Fee	\$ _____	
	Range Balls	\$ _____	
	Gift Certificates	\$ _____	Prize Fund \$ _____
	Food	\$ _____	
	Catering Fee	\$ _____	Total \$ _____

Proposed Number of Players: _____
Deadline Date for Minimum # of Players: _____

Minimum Numbers of Players Charged for the Event: _____

Hole Events:

Closest to the Pin	#4	#8	#14	#16
Longest Drive	#5	#7	#11	
Longest Putt	#9	#18		

Other: _____

Food Service:
Food Upcharge: ____ Yes, ____ No Food Price for Group: _____

Caterers Name: _____ Phone #: _____

Dining Time: _____ Beverage Needs after Golf: _____

Pre Event Set Up Requirements:

Name of Organization

Hunters Ridge Golf Course Event Policies and Guidelines:

I am aware that final count confirmation is due 3 days prior to all events. Final billing will be based on this guaranteed minimum count. Player's names, pairing groups, Cart Assignments, other special requests are required to Hunters Ridge 3 days prior to the event.

Initials _____ Date _____

Hunters Ridge is responsible to control all events on the premises. Group Sponsors are liable and will be charged for any damages to the premises or equipment. Please be reminded that Hunters Ridge is a smoke-free facility. **Collared shirts are required at all times.**

Initials _____ Date _____

I have read and I understand the Hunters Ridge Golf Course Event Policies and Guidelines. As group sponsor, I have agreed that the group will follow all stated policies and procedures, including the final count guarantee policy and payment requirements. The party signing this contract agrees to take financial responsibility for all fees incurred by the group. Outings canceled inside of 14 days prior to the event will be billed for the guaranteed minimum given to us 7 days from the event and forfeiture of deposit.

Initials _____ Date _____

By: _____
Hunters Ridge Management
Representative

By: _____
Organization

Date: _____

Print Name: _____

Deposit: _____ 2 Week Check in: _____ Final Count Deadline: _____

Payment for Event: _____

Federal Tax ID # _____